

**Kirtland Board of Education  
Special/Regular Meeting  
September 28, 2020**

The Special/Regular Meeting of the Kirtland Board of Education was held at Kirtland Elementary Hornet Hall September 28, 2020.

Mr. Withrow called the special meeting to order at 5:30 p.m.

The following members answered the roll: Mr. Cosgrove (via phone), Mrs. Green, Mrs. Talty and Mr. Withrow and Dr. Whittaker.

Superintendent Chad VanArnhem and Treasurer Lew Galante were also present.

It was moved by Mrs. Green and seconded by Dr. Whittaker that the Board enter executive session at 5:31 p.m. to discuss employment contracts.

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Mrs. Green, seconded by Mrs. Talty moved to regular session at 6:42 p.m.

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Mr. Withrow called the Regular meeting to order at 6:45 p.m. President Withrow led the Pledge of Allegiance.

The following members answered the roll: Mrs. Green, Mrs. Talty and Mr. Withrow and Dr. Whittaker  
Mr. Cosgrove was absent.

Superintendent Chad VanArnhem and Treasurer Lew Galante were also present

SUPERINTENDENT REPORT

Mr. Chad VanArnhem presented his monthly Superintendent report

Mr. VanArnhem accepted a Accept Donation from Kirtland Kiwanis for Covid-19 Unfunded Expenses

FINANCE COMMITTEE

Mr. Talty reviewed the September 2020 meeting

STUDENT LEARNING AND ACHIEVMENT COMMITTEE

Mrs. Green reviewed the September 2020 meeting

It was moved by Mrs. Talty and seconded by Mrs. Green that the following resolution be adopted:

Resolution #74-2020

Recommendation to approve the consent agenda items:

1. Minutes of Prior Meetings  
August 24, 2020 Regular

2. Recommendation to approve supplemental contracts for 2020-2021:

Job Description	Last Name	First Name	Exp.	Total Pay
Supervisor of Events and Facilities	Russ	Al	N/A	\$10,300.00
EMIS Coordinator	Bowen	Linn	N/A	\$6,000.00
KHS Varsity Assistant Football Coach - Volunteer	Ziegler	Eric	N/A	Unpaid position
KMS Peer Mentoring	Bell	Gregory	2.0	\$1,017.70
KMS Builders Club	Bell	Gregory	10.0	\$1,216.82
KHS 9th Grade Advisor	Bell	Gregory	23.0	\$1,216.82
KHS Yearbook	Berry	Jennifer	3.0	\$1,526.56
KHS Yoga Club Advisor (Volunteer)	Berry	Jennifer	N/A	Unpaid position
KMS Student Council	Camburako	Glorianne	10.0	\$1,659.30
KMS Yearbook	Camburako	Glorianne	10.0	\$1,216.82
District Webmaster	Cosimi	Greg	12.0	\$2,101.78
KHS National Honor Society - 50%	Duncan	Meriah	6.0	\$829.65
KHS Academic Challenge	Duncan	Meriah	1.0	\$951.33
KHS Drama Club	Eadeh	Krista	4.0	\$3,831.88
KHS World Language Club 50%	Eckerle	Allison	9.0	\$608.41
Assistant District Webmaster	George	Anna	0.0	\$884.96
KMS First Lego League	Grunenberg	Heidi	11.0	\$1,216.82
KMS National History Day	Grunenberg	Heidi	11.0	\$1,216.82
KMS Academic Activity Multimedia/Video Club	Grunenberg	Heidi	14.0	\$1,216.82
KHS Art Club	Harvey	Brian	10.0	\$1,216.82
LPDC Committee	Harvey	Brian	N/A	\$825.00
KHS World Language Club - 50%	Klemens	Heather	20.0	\$608.41
KHS Math Club	Krahe	Valerie	11.0	\$1,216.82
Hornet Patrol	Lasecki	Bob	7.0	\$844.96
LPDC Committee	Lasecki	Bob	N/A	\$825.00
KHS 12th Grade Advisor - 50%	LaVerde	Mary	5.0	\$829.65
United Way Advisor (Volunteer)	LaVerde	Mary	N/A	Unpaid position
KMS Rocket Club	Moran	J.P.	12.0	\$1,216.82
KES Student Council	Nalepka	Michael	4.0	\$840.71
KES Literacy Room	Needham	Alysha	14.0	\$884.96
KHS 11th Grade Advisor	Perry	Kim	14.0	\$1,659.30
KHS National Honor Society - 50%	Poulson	Sarah	5.0	\$829.65
KHS 12th Grade Advisor - 50%	Prosuch	Kara	0.0	\$663.72
KHS Robotics - FTC Advisor	Rudder	Donna	2.0	\$1,017.70

KHS Student Council - 50%	Starkey	Matthew	0.0	\$663.72
KHS Key Club Advisor	Starkey	Matthew	1.0	\$951.33
KHS 10th Grade Advisor	Starkey	Matthew	0.0	\$884.96
KMS Junior National Honor Society	Summerhill	Susan	11.0	\$1,659.30
KMS Power of the Pen	Summerhill	Susan	11.0	\$1,216.82
LPDC Committee - Chairperson	Vitaoe	Katie	N/A	\$1,000.00
Resident Educator Program Lead Mentor	Vitaoe	Katie	N/A	\$1,600.00
KMS 8th Grade Volleyball Coach - 50% (Coaching 7th & 8th grades)	Coxon	Joseph	4	\$2,126.12
Math Tutoring	Cosimi	Mary	N/A	\$45.09 hourly
Math Tutoring	Coxon	Joseph	N/A	\$45.09 hourly
Math Tutoring	Marko	Carly	N/A	\$45.09 hourly
ELA Tutoring	O'Donnell	Andrea	N/A	\$45.09 hourly
ELA Tutoring	Reilly	Mary	N/A	\$45.09 hourly
ELA Tutoring	Summerhill	Susan	N/A	\$45.09 hourly
Science Tutoring	Ragle	Kurt	N/A	\$45.09 hourly
Saturday School Monitor	Duncan	Meriah	N/A	\$88.50 per session
Saturday School Monitor	LaVerde	Phillip	N/A	\$88.50 per session
Saturday School Monitor	O'Donnell	Andrea	N/A	\$88.50 per session
Saturday School Monitor	McBrayer	Emily	N/A	\$88.50 per session
Saturday School Monitor	Grunenberg	Heidi	N/A	\$88.50 per session
Brain Boost Summer Hours	Malinas	Becky	N/A	44.42 hourly not to exceed 32 hours

3. Recommendation to approve substitute employees for 2020-2021 school year

LAST NAME	FIRST NAME	POSITION	RATE OF PAY
Grendel	Heather	Long-Term Substitute for Kristi Reilly	Per Substitute Salary Schedule
Warsinski	Brittany	Long-Term Substitute for Lynn Kohr	Per Substitute Salary Schedule
Zupancic	Amanda	Long-Term Substitute for Barbara Markovic	Per Substitute Salary Schedule
Camino	Nicole	KES Building Substitute	Per Long-Term Substitute Contract
Llamas	Armando	Classified Substitute	Per Substitute Salary Schedule
Squier	John	Long-Term Substitute for Scott Greenlee / KHS Building Sub	Per Substitute Salary Schedule and Long-Term Substitute Contract
Starkey	Matthew	KHS Building Substitute - 75% of the day	Per Long-Term Substitute Contract
Reeves	Marie	Substitute Teacher	Per Substitute Salary Schedule
Bagliano	Anthony	Substitute Teacher	Per Substitute Salary Schedule
Miljak	Ivica	Long Term Substitute for Eric Eye	Per Substitute Salary Schedule



Caruso	Rose Mary	Long Term Substitute for Carol Bradac	Per Substitute Salary Schedule
Dauterman	Linda	Substitute Teacher	Per Substitute Salary schedule
Kidd	Amanda	Classified Substitute	Per Substitute Salary schedule
Hamilton	Kimberly	Classified Substitute Aide	Per Substitute Salary schedule
Razov	Maureen	Substitute Nurse / Health aide	Per Substitute Salary schedule

4. Recommendation to approve contracts:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>Effective</u>	<u>TOTAL PAY</u>
Kish Clutter	Carole	Recall from Rif as Bus Aide to replace Joey Shirring - 5.25 Hours Per day	9/8/2020	Per OAPSE Agreement
Kog	Karen	Bus Driver - Hours bid for 2020-2021 School Year 7.25 hours per day	9/8/2020	Per OAPSE Agreement
Lambert	Kari	Bus Driver - Hours bid for 2020-2021 School Year 7.5 hours per day	9/8/2020	Per OAPSE Agreement
Fazio-Nero	Brenda	Bus Driver - Hours bid for 2020-2021 School Year 5.5 hours per day	9/8/2020	Per OAPSE Agreement
Klann	Pam	Bus Driver - Hours bid for 2020-2021 School Year 5.5 hours per day	9/8/2020	Per OAPSE Agreement
Valentino	Jeannette	Bus Driver - Hours bid for 2020-2021 School Year 5.25 hours per day	9/8/2020	Per OAPSE Agreement
Gilbert	Vickie	Bus Driver - Hours bid for 2020-2021 School Year 5.5 hours per day	9/8/2020	Per OAPSE Agreement
Thomas	Cathy	Bus Driver - Hours bid for 2020-2021 School Year 5.5 hours per day	9/8/2020	Per OAPSE Agreement
Bramley	Charles	Bus Driver - Hours bid for 2020-2021 School Year 7.25 hours per day	9/8/2020	Per OAPSE Agreement
Stout	Lori	Bus Driver - Hours bid for 2020-2021 School Year 5.5 hours per day	9/8/2020	Per OAPSE Agreement
Huelsman	Melissa	Bus Driver - Hours bid for 2020-2021 School Year 5.5 hours per day	9/8/2020	Per OAPSE Agreement
Baer	Michelle	Bus Driver - Hours bid for 2020-2021 School Year 5.0 hours per day	9/8/2020	Per OAPSE Agreement
Clipov	Aleksei	Bus Driver - Hours bid for 2020-2021 School Year 5.5 hours per day	9/8/2020	Per OAPSE Agreement
Barbish	Linda	Bus Aide - Hours bid for 2020-2021 School Year 5.25 hours per day	9/8/2020	Per OAPSE Agreement
Baer	Michelle	Pupil Aide - Increase from 1.5 to 2.75 hours per day	9/8/2020	Per OAPSE Agreement

Fazio-Nero	Brenda	Pupil Aide - Increase from 2 to 2.75 hours per day	9/8/2020	Per OAPSE Agreement
Klann	Pam	Pupil Aide - Increase from 2 to 2.75 hours per day	9/8/2020	Per OAPSE Agreement
Valentino	Jeannette	Pupil Aide - Increase from 2 to 2.25 hours per day from 9/8/2020 through 9/22/2020 and from 2.25 hours to 2.5 hours effective 9/23/2020	9/8/2020	Per OAPSE Agreement
Barbish	Linda	Pupil Aide - Increase from 2 to 2.25 hours per day	9/8/2020	Per OAPSE Agreement
Gilbert	Vicki	Pupil Aide - Increase from 2 to 2.25 hours per day on Blue block days	9/8/2020	Per OAPSE Agreement
White	Tonya	Pupil Aide - Increase from 1.5 to 2.5 hours per day on Gold block days and to 4 hours per day on Blue block days	9/8/2020	Per OAPSE Agreement
Starkey	Matthew	From 12.5% to 25% Contract as Spanish Teacher	9/1/2020	Per KEA Agreement
Emch	Julie	Health Aide - 2 days per week (New Position)	9/8/2020	Per OAPSE Agreement

5. Recommendation to approve resignations:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>Effective</u>
Graf	Robert	Bus Driver	9/4/2020

6. Recommendation to approve unpaid medical leave for Lynn Kohr for the 2020-2021 school year
7. Recommendation to approve unpaid medical leave for Annejo Shirring for the 2020-2021 school year
8. Recommendation to approve unpaid leave (in accordance with ORC 3319.13) for Eric Eye from September 8, 2020 through June 14, 2021
9. Recommendation to approve 12 weeks of Family First Coronavirus Response Act Leave for Barbara Markovic from September 1, 2020 through November 24, 2020

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

## REQUESTS FOR BOARD ACTION

### A. Treasurer Recommendations

Mrs. Green moved seconded by Dr. Whittaker that the following resolution be adopted:

#### Resolution #75-2020

1. Recommendation to Kirtland Public Library appointment of Abby Hiltley to the Board of Trustees to finish Sandra Wiese's term expiring December 31, 2021.

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Dr. Whittaker moved seconded by Mrs. Talty that the following resolution be adopted:

Resolution #76-2020

2. Recommendation to approve Ohio School Boards Delegate Appointments for Annual Business Meeting:

Shannon Green - Delegate  
Kathryn Talty – Alternate Delegate

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Mrs. Green moved seconded by Dr. Whittaker that the following resolution be adopted:

B. Superintendent Recommendations

Mrs. Green moved seconded by Mrs. Talty that the following resolution be adopted

Resolution #77-2020

1. Recommendation to approve the contracts:

Filla	Jamie	Guidance Counselor - 63% Contract	9/1/2020	Per KEA Agreement
Turk	Amanda	1st Grade Teacher - To replace Diane Cummings	9/1/2020	Per KEA Agreement

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Mr. Whittaker moved seconded by Mrs. Talty that the following resolution be adopted:

Resolution #78-2020

2. Recommendation to approve 2nd Reading and adoption of the following policy:

Po1520 - Revision of Employment of Administrators  
Po1530 - Revision of Evaluation of Principals and Other Administrators  
Po2266 - New Nondiscrimination of the Basis of Sex in District Programs or Activities  
Po 2270 - Revision of Religion in the Curriculum  
Po 2413 - Revision (every 2 years) - Career Advising  
Po 3124 - Revision Employment Contract

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Dr. Whittaker moved seconded by Mrs. Talty that the following resolution be adopted:

Resolution #79-2020

3. Recommendation to approve revised benefits schedule for certificated administrators



Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Mrs. Green moved seconded by Mrs. Talty that the following resolution be adopted:

Resolution #80-2020

4. Recommendation to approve revised benefits schedule for non-certificated administrators

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Mrs. Talty moved seconded by Mrs. Green that the following resolution be adopted:

Resolution #81-2020

5. Recommendation to approve a resolution declaring the intent of the Kirtland Local School District not to provide career-technical education to students enrolled in grades seven and eight for the 2020-2021 school year

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Dr. Whittaker moved seconded by Mrs. Green that the following resolution be adopted:

Resolution #82-2020

6. Recommendation to approve MOU for Live Streaming due to Covid-19 pandemic

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Dr. Whittaker moved seconded by Mrs. Talty that the following resolution be adopted:

Resolution #83-2020

7. Recommendation to approve KEA MOU for SIS Coordinator supplemental contract

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Mrs. Talty moved seconded by Mrs. Green that the following resolution be adopted:

Resolution #84-2020

8. Recommendation to approve KEA MOU for change in hours and planning times due to Covid-19 pandemic

Roll Call: Ayes: Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

Dr. Whittaker moved seconded by Mrs. Green that the meeting be adjourned at 7:39 p.m.

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mrs. Talty, Mr. Withrow, Dr. Whittaker

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

September 28, 2020  
Regular Meeting

Signed this 28<sup>th</sup> Day of October, 2020.

Tom H. Smith

President

[Signature]

Treasurer